



# KERALA UNIVERSITY OF HEALTH SCIENCES

## ABSTRACT

KUHS – Academic (General B) – Fixation of Fee for Issuance of Revised online Official Transcript (Comprehensive Academic Document) –Governing Council Decision – Implemented- Orders issued.

### **ACADEMIC BRANCH**

U.O.No : 1368/2026/academic/KUHS

Date : 25-09-2026

Read :-

1. U O No. 115/2025/academic/KUHS Dtd. 15.01.2025
2. Minutes of the meeting of Finance Committee held on 07/09/2026 (Agenda No. 74.5)
3. Minutes of the meeting of the Governing Council held on 10/09/2026 (Agenda No. 90.49)

### ORDER

As per the University Order read 1st above, Orders were issued for the issuance of Transcript as a Comprehensive Academic Document in digitalized format by collecting Rs. 7,000/- (Rupees Seven Thousand only) for UG Courses. This Document is generated by fetching relevant data available in the University Portal.

However, some students request for correction of particulars such as the date of admission in the Official Transcripts, already issued. As this case needs correction in the basic data, the need for issuance of a revised Transcript arise, since the transcript already issued is digitally signed which cannot be altered or modified. Revised Transcript certificate issued in such cases, reflects the necessary correction and the date of such correction made.

As issuance of revised Transcript involves processing the request afresh subsequent to correction of the basic data, by considering the additional administrative processing and authentication involved, 74th Finance Committee, held on 07/09/2026, discussed the matter under Agenda Item No. 74.5 and resolved to recommend fixation of fee for issuance of revised Official Transcript (Comprehensive Academic Document) of UG courses, issued online, at the same fee prescribed for the original certificate i.e. ₹7,000/- (Rupees Seven Thousand only), vide paper (2) read above.

The 90th Governing Council, held on 10/09/2026, considered the recommendation of the 74th Finance Committee under Agenda Item No. 90.49 and approved the proposal, vide paper (3) read above.

Accordingly, fee for revised online Official Transcript of Undergraduate (UG) courses, issued consequent to correction/modification of the basic data, is hereby fixed at ₹7,000/- (Rupees Seven Thousand only), thus implementing the aforesaid decision of Governing Council.





(By the orders of the Hon'ble Vice Chancellor)

**Registrar**

(Digitally approved document; signature not required)

To

IT Section for publishing in the University website and necessary action

Copy To,

PS to VC, PA to PVC/Registrar/FO/CE, Dean Academic  
Joint Director, Kerala State Audit Department, KUHS  
SF/OC

Document 2026/85617/1 - University Order (UO) - File No. 2025/43206/1  
Approved by Regr on 2026-09-25 15:54:25

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